

ANNUAL GOVERNANCE STATEMENT ACTION PLAN 2015/16**Essential Reference Paper 'B'****Required enhancements to internal control arrangements:**

Issue	Resp. Off.	Initial Target Dates	Actions needed to achieve milestone	Current position	RAG Status
Asset Management Plan	CMT	December 2015 for draft plan to CMT, with submission to Executive by March 2016.	<ul style="list-style-type: none">• Review strategy for each asset held by the Council to provide an outcome for each one.	<ul style="list-style-type: none">• Draft Asset Management Plan considered by CMT on 15 December 2015 and Asset Management Working Group on 18 December 2015.	AMBER
			<ul style="list-style-type: none">• Review Asset Management Plan in line with RICS guidance.	<ul style="list-style-type: none">• Draft Asset Management Plan considered by CMT on 15 December 2015 and Asset Management Working Group on 18 December 2015.	AMBER
			<ul style="list-style-type: none">• Assess the requirements of an Asset Management IT system and begin procurement.	<ul style="list-style-type: none">• IT system identified and procured in October 2015. Initial implementation meeting	GREEN

				held on 16 December 2015. A Project Plan is currently being drawn up.	
Impact of Welfare Reform changes	CMT	April 2016 is the likely start date for legislation to take effect.	<ul style="list-style-type: none"> • Impending Legislation will have an adverse financial impact on a significant number of residents. • Provide residents more support for services across the Council to staffing levels, manage the budget and the public expectations. • Implement Council policies effectively. 	<ul style="list-style-type: none"> • Unable to put SMART targets in place until it is clear when and how this is going to impact. The Impact of Welfare Reform changes is recognised as a specific Strategic Risk. Revenues & Benefits have this area under constant review. • The lowering of the Benefit CAP will not now be introduced until the Autumn of 2016. 	AMBER
Development of a District Plan that is approved by the planning	CMT	March 2016	<ul style="list-style-type: none"> • Pre-submission document agreed for consultation. 	<ul style="list-style-type: none"> • The District Plan Executive Panel has agreed a date in April 2016 to consider the pre-submission document for 	AMBER

<p>inspectorate.</p>		<p>October 2016</p>	<ul style="list-style-type: none"> • Submission document agreed and submitted to PINS. 	<p>consultation June/July 2016.</p> <ul style="list-style-type: none"> • The ability to advance this action is dependent on a number of factors including: the level of response to consultation and the issues raised; the resolution of outstanding infrastructure concerns; and ongoing discussions under the Duty-to-Cooperate. Risks to the timeline will be minimised through ongoing work with stakeholders and DCLG/PINS. 	<p>AMBER</p>
		<p>February 2017</p>	<ul style="list-style-type: none"> • Examination of Plan. 	<ul style="list-style-type: none"> • Examination of the Plan will commence in accordance with a timeline issued by PINS. More detailed assessment of the risks at 	<p>AMBER</p>

		May 2017	<ul style="list-style-type: none"> Adoption of District Plan 	<p>this stage will be possible following the release of the submission version of the Plan. Action would be taken, as appropriate, to reduce any identified risks.</p> <ul style="list-style-type: none"> Adoption of the District Plan will be dependent on the outcome of the Examination. More detailed assessment of the risks at this stage will be possible following the release of the submission version of the Plan. Action would be taken, as appropriate, to reduce any identified risks. 	AMBER
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